

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 1

BOARD OF COMMISSIONERS

Board Meeting Minutes for May16, 2019

The Regular meeting of the ESD #1 Board was held at the Emergency Services Building at 353 Rodeo Drive, Spring Branch, TX 78070 on Thursday the 18<sup>th</sup> of April 2019 beginning at 4:00 p.m.

Discussion/Action Items

**1. Call meeting to order:** Having been duly posted the meeting was called to order at 4:02 pm by Bill Gonser. Commissioners Bill Gonser, Tex Hall and Patrick Feely were present and a quorum was declared.

Guests in attendance: Daniel Torres – Division Chief, Jo Zuercher, and Tyne Powell of BSBES

Meeting Agenda

**Public Comment:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Citizens' Comments are limited to 3 minutes per citizen. No comments were made.

Discussion/Action items (continued)

**2. Approve April 18, 2019 regular meeting minutes and the March 5, 2019 workshop minutes:** A motion was made by Bill Gonser to approve. Tex Hall seconded. Motion carried. See pages 3-4

**3. Review, consider and accept monthly financial reports – Commissioner Gonser;** The financial report (page 9-17) shows an operating account balance of \$3,110,431.49. A motion was made by Bill Gonser to approve. Pat Feely seconded. Motion carried.

**4. Consider and approve bills/invoices to be paid – Commissioner Gonser and Tyne Powell.** identified the following as due for payment. Checks were presented by Tyne Powell and signed by Commissioners McMinn and Gonser. Check 1225 FERNO \$101,448.20. (page 19-24), Check 1226 Inet Security and Surveillance LLC. \$18,381.95 (page 25-28), Check 1227 Comal Appraisal District \$8,303.38 (page 7-8), Check 1228 The Carlton Law Firm \$472.50 (page 5-6). A motion was made by Pat Feely to approve. Tex Hall seconded. Motion carried.

**5. Review and discuss the Chief's monthly report – All Commissioners;** page 29-32.

**6. Discuss preparations for 2020 budget.** All Commissioners. Bill Gonser suggested Tex Hall

and Brad McMinn work with Kay Derrick of BSBES to start preparations of budget for 2020.

**7. Discuss and approve 2 new ambulances for purchase in 2019 for delivery in 2020.**

Approval of \$480,00.00 for the purchase of 2 ambulances to be delivered in the first and last quarter of 2020. Motion was made by Bill Gonser to approve. Tex Hall seconded. Motion carried.

**8. Review and approve radio upgrades to be ready for the new 911 system in 2020.** Tabled until June meeting for clarification by Chief Southwell. Reference email (page 33).

**9. Discuss the next phases of Station #2 modifications.** Commissioner Gonser gave a status report on failed berm and subsequent repairs. Current down spout and drainage issues to be addressed by installing a french drain. Project to be completed as a Community Service requirement for Smithson Valley High School lacrosse Club.

**10. Discuss the status of discussions with ESD #4 and ESD #5 concerning the purchase of Station #1.** All Commissioners reviewed proposal presented by Bill Gonser for purchase of Station #1 (attachment A). Waiting on lawyer for possible donation options for BSBES.

**11. Receive and discuss progress reports from BBSBES board and standing ESD committees.** – No Action

**12. Discuss agenda time and dates for next meeting(s)**–All Commissioners; Commissioners agreed that the next regular meeting will be held on June 20th at 4:00 pm at Rodeo Dr., Spring Branch, TX 78070.

**13. Adjourn:** With no further business to come before the Commissioners, the meeting was adjourned at 5:35 pm



Patrick Feely-Comal County ESD1 Secretary 2018 \_\_\_\_\_ Patrick Feely

Board Acceptance (Date)

(Signature)